



NM State Master Gardener Program

2018 New Mexico Master Gardeners Conference



Silent Auction Donation Form

Thank you for your generous donation!

To donate to the Silent Auction please complete and submit this form no later than **Friday, Aug 10, 2018** for planning purposes. If you are donating more than one item, please complete this form separately for each item you are donating. We would like your donation form early so that we can prepare auction sheets that will be displayed with each item at the Silent Auction.

Submit This Form No Later Than Friday, August 10, 2018

- Submit this form, filled out, via email to: scmgwebmaster@gmail.com
- Please include a digital photo/image of your donated item so that we can include it in our on-line Silent Auction Catalogue.
- Or mail it to: Master Gardener Conference,
4101 Corrales Rd.
P.O. Box 2632
Corrales, NM 87048

Donation Instructions

- We are accepting auction item donations from individuals and businesses. We encourage and accept gifts of "professional" services, gift baskets, art work, event and season tickets, event tickets, and gift certificates valued at \$25 or more. **Be Creative!**
- We are not accepting donations of live animals or plants.
- All donations should be new and in good condition.
- Please wrap baskets and contents in cellophane with ribbon.
- Master Gardener organizations should display their county name on their donation in an easy to read location.

Donated Item Delivery

There are two ways to deliver your donated item to the conference Silent Auction:

- 1) On Saturday morning, September 1st during registration from 7-9 AM, you can drop it with conference staff during Silent Auction Setup in the Galley room at the conference.
- 2) Prior to start of the conference, you can email the 2018 NMMGC staff at scmgwebmaster@gmail.com to arrange for delivery.



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Thank you for your generous donation!

Company or NM Master Gardener County Name	
Contact Person's Name:	Master Gardener County
Email Address:	Phone Number:
Street Address:	City:
State:	Zip Code:
Description of item to be donated. (If your item is a basket of goods, please list the goods included in the basket.)	
Approximate size of item in inches & feet.	
Estimated Fair Market Value: (Should be \$25 or more)	Minimum Bid in Whole Dollars: (Optional)
Signature:	Date:

Don't forget to also include a digital photo/image of your donated item for our online Auction Catalogue.

Sandoval County Master Gardeners cannot be responsible for lost or damaged items.